



# Information Technology



**NSQF Level-1  
Vocational  
CBSE Code 402**

**Revised & Updated Edition**



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**As per the latest syllabus prescribed by CBSE**

## SESSION 3: Communication Perspectives

### ✓ Exercise:- 1<sup>st</sup>

**1. Describe a scenario where your visual perspective affected your decoding of a message.**

**Answer:-**Seeing a man in plain, simple clothes with ordinary personality and we assume that the person is not very bright and not sufficiently wealthy while actually he could be a learned college professor earning a handsome salary.

**2. Relate an example where you interpreted a message depending on your past experiences.**

**Answer:-**After receiving a bad response from the customer care persons of the company which sold me a TV, I did not buy air conditioner from them.

**3. What do you mean by prejudice?**

**Answer:-**Believing the information about someone without verifying the facts and disliking the person accordingly is called prejudice.

**4. How our beliefs, emotions and environment influence our communication perspective?**

**Answer:-**We relate with people according to our value system and beliefs. During communication, our negative emotions affect the process badly. Reacting in anger spoils the conversation. Our environment determines how we communicate. When we are with friends on a picnic, our style of communication is different as compared to that in the classroom in front of teacher.

## SESSION 4: Basic Writing Skills

### ✓ Exercise:- 1<sup>st</sup>



### EXERCISE

#### A. Fill in the blanks with the suitable article:

1. He picked up \_\_\_\_\_ book kept on the table.
2. \_\_\_\_\_ Indian Ocean is a huge water body.
3. My uncle is \_\_\_\_\_ MP.
4. My father gave me \_\_\_\_\_ hundred rupees note.
5. I am staying in \_\_\_\_\_ Taj Hotel.
6. There was \_\_\_\_\_ insect on the floor which was eaten by \_\_\_\_\_ big frog.
7. I bought \_\_\_\_\_ umbrella from \_\_\_\_\_ shop.
8. Ram went to play in \_\_\_\_\_ park.

#### B. Is there anything wrong with these sentences? Why?/ Why not?

- |                                |                          |  |
|--------------------------------|--------------------------|--|
| 1. My brother plays cricket.   | 2. She likes chocolates. | 3. Everything that glitters is not gold. |
| 4. I returned the book to Ram. | 5. Breakfast is ready.   | 6. My favourite colour is blue.          |

**A. Fill in the blanks with the suitable article:**

**Answer:-**1. the 2. The 3. An 4. A 5. The 6. An 7. An, the 8. the

**B. Is there anything wrong with these sentences? Why?/ Why not?**

**Answer:-** “The” will not be used before nouns here.

1. My brother plays cricket. Abstract Noun
2. She likes chocolates. Plural noun
3. Everything that glitters is not gold. Name of metal
4. I returned the book to Ram. Proper noun - Ram
5. Breakfast is ready. Abstract noun - breakfast
6. My favourite colour is blue. Name of the colour

**✓ Exercise:- 2<sup>nd</sup>****EXERCISE**

**Write a paragraph with a topic on the following hints:**

traveling... a good hobby... opportunity to visit new places.... make friends in far places... to learn about various cultures.... languages... enhances knowledge... meet people.... good for health... keeps us fit... can write about places travelled... blog... articles.... develops understanding... inculcates good habits... patience... care.... love and concern... improves personality....expensive hobby... needs a lot of time...

**Answer:-**Traveling is fun with adventure. It is a good hobby as it presents opportunities to visit new places and meet interesting people. Travelling lets us make new friends in far places. We get to learn about various cultures, a variety of languages and cultures. Visit to different places enhances knowledge, we meet different people. It accounts for good for health since a tourist is an active and dynamic person. Travelling keeps us fit. Travelling is also a good career option. One can write about the places travelled and publish them in the form of books, blogs and articles. When we meet different cultures and people, we develop an understanding about them, It inculcates good habits such as patience, care, love and concern for others. Overall benefit of travelling is that it improves personality. The only downside of travelling is that it is an expensive hobby. It needs money to travel to different places. Food, stay and other related expenses make it an exclusive hobby. It also claims a lot of time.